

**CITY OF ANDREWS
Development Services**

PLAT APPLICATION

APPLICATION:

Proposed Title of Final Plat: _____

Legal Description of Plat (or see attached metes and bounds) _____

Owner's Name _____ Address _____

City, State, Zip _____ Contact Nos. _____

Developer's Name (*if different from Owner*) _____ Address _____

City, State, Zip _____ Contact Nos. _____

Representative's Name (*if acting as Agent, see Note on Page 2*) _____ Address _____

City, State, Zip _____ Contact Nos. _____

FEE: \$ 40.00 – If Owner Files Approved Plat
\$120.00 – If City Files Approved Plat

SUBMITTAL INFORMATION:

Submittal Date: Minimum of 25 days prior to the Planning and Zoning Commission meeting at which consideration is desired. The Planning and Zoning Commission generally meets the third Monday of each month.

Items to be submitted with this application form

1. Application Fee - \$40.00 (If Applicant Files with County Clerk)
2. Application Fee - \$120.00 (If City Files with County Clerk)
3. Preferred Size - 18" x 18"
4. Copies of Plat - 4 signed originals and 10 copies
5. Drainage plan

All materials, including exhibits, submitted in support of an application, or displayed during a public hearing, shall remain the property of the City of Andrews.

The Preliminary Plat shall be considered officially received and considered for scheduling only when it is in compliance with the provisions of the City of Andrews Subdivision Code and when Items 1-5 above are received.

PROVISIONS:

The Planning and Zoning Commission may recommend approval, disapproval or conditional approval of the preliminary plat. Conditional approval is subject to conformity with prescribed conditions and is considered disapproval of the plat until said conditions are met. Approval of a preliminary plat shall be considered to be approval of the general arrangement of lots, streets, and alleys and the width of streets and alleys, but is not considered to be final acceptance of the subdivision plat. Final plats shall be considered by City Council.

SIGNATURE: *(by property owner only – authorized agent must sign affidavit below)*

Property Owner (signature): _____ Date: _____

If an Agent is authorized by the property owner to file and execute the application on behalf of the property owner, the Agent must complete the affidavit below.

STATE OF TEXAS §
COUNTY OF ANDREWS §

Before me, the undersigned authority, on this day personally appeared _____ who, being by me duly sworn, upon oath says: That (s)he is authorized by _____, the owner of the above described property, to fully represent him/her in this application and that (s)he had the legal right, power and authority to sign said owner's name hereto as his/her attorney in fact.

Authorized Agent (signature)

Subscribed and sworn to before me, this _____ day of _____, 20____, to certify which witness my hand and seal of office.

NOTARY PUBLIC, ANDREWS COUNTY, TEXAS