

\_\_\_\_\_  
Printed Name

I would like to have my payroll check deposited directly to my \_\_\_\_\_  
(type of account)

account at \_\_\_\_\_ effective pay period beginning\_\_\_\_\_.  
(name of bank)

I have provided the payroll department with a blank deposit slip for this account.

I understand that there will be times when my account will not be credited until the day  
after the regular pay date.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

Special instructions: (if more than one account)

- \_\_\_\_\_ for \$ \_\_\_\_\_ or \_\_\_\_\_ %
- \_\_\_\_\_ for \$ \_\_\_\_\_ or \_\_\_\_\_ %
- \_\_\_\_\_ for \$ \_\_\_\_\_ or \_\_\_\_\_ %
- \_\_\_\_\_ for \$ \_\_\_\_\_ or \_\_\_\_\_ %